

Paramount Unified School District



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BOARD OF EDUCATION

TONY PEÑA
President

LINDA GARCIA
Vice President

ALICIA ANDERSON
Member

SONYA CUELLAR
Member

VIVIAN HANSEN
Member

RUTH PÉREZ
District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

November 14, 2016

The meeting was called to order at 6:02 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Manuel San Miguel, Director-Student Services, led the Pledge of Allegiance.
Roll Call	Trustee Tony Peña Trustee Linda Garcia Trustee Alicia Anderson Trustee Sonya Cuellar Trustee Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Ryan Smith, Assistant Superintendent-Secondary Educational Services Deborah Stark, Assistant Superintendent-Educational Services Daniel Aguilar, Director-Safety and Security Kim Cole, Director-Special Education/Early Childhood Education Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Education Renée Jeffrey, Director-K-5 School Support & Innovative Programs Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Nutrition Services Patricia Tu, Director-Fiscal Services Kelly Anderson, Principal-Jackson School Greg Buckner, Principal-Paramount High School Lynn Butler, Principal-Alondra Middle School Morrie Kosareff, Principal-Buena Vista High School Kelly Williams, Principal-Jefferson School Margie Domino, Assistant Principal-Jackson School Jill Hammond, Assistant Principal-Alondra Middle School
Approve Agenda November 14, 2016 1.279	Trustee Anderson moved, Trustee Cuellar seconded the motion carried 5-0 to approve the agenda of the Regular Meeting of November 14, 2016.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Special Meeting Minutes
October 24, 2016

Trustee Hansen moved, Trustee Garcia seconded the motion carried 5-0 to approve the agenda of the Regular Meeting of October 24, 2016.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes
October 24, 2016
1.280

Trustee Cuellar moved, Trustee Garcia seconded the motion carried 5-0- to approve the minutes of the Regular Meeting of October 24, 2016.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

REPORTS

Student Board
Representatives

Yanet Lopez- Paramount High School, Jaylene Martinez -Paramount High School-West, Karina Macias-Buena Vista High School and Ana Guevara-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

There was no representative for CSEA.

TAP Interim President Christine Barboza shared that she has been following up on the K-5 concerns addressed and would like to bring forward the contract situation for CTE teachers as they get paid on an hourly rate and not by salary like their colleagues. CTE teachers feel there should not be a distinction amongst teachers as they perform the same duties. They ask that they be placed on the teacher salary schedule. Christine thanked the Board for welcoming her as the Interim TAP President.

TAP President April O'Connor shared that he is happy to be back and thanked the Board for granting her leave request that allowed her to home to her family and provide support. She also thanked Christine

Board Members' Reports

Trustee Anderson visited three high schools with the High School Promise design, she attended the CTA dinner, the City Ad Hoc meeting and she wished everyone happy holidays.

Trustee Cuellar attended the CTA dinner and thanked everyone for supporting the Bond and Ruben Frutos. She wished everyone happy holidays.

Trustee Garcia attended CTA dinner and thanked Ruben Frutos for all the work and support of the passage of the bond. She wished everyone happy holidays.

Trustee Hansen attended the Ad Hoc meeting, the CTA dinner and she wished to thank Dr. Smith for all the work and planning of the meetings for the High School Promise committee.

Trustee Peña attended the Strategic Planning meeting, the City's Halloween carnival, the PHS football games vs. Downey and Miracosta, he attended the CTA dinner and wished to thank Ruben Frutos for all the work and support provided in the passage of Measure I.

Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items:

- ❖ Superintendent Pérez attended the monthly Chamber of

- Commerce meeting.
- ❖ Superintendent Pérez along with the High School Promise Committee visited three high schools.
 - ❖ Superintendent Dr. Pérez attended a LCAP meeting hosted by CCEE.
 - ❖ Superintendent Pérez along with Board of Education members attended the CT dinner.
 - ❖ Dr. Pérez along with Board members Anderson and Hansen attended the monthly Ad Hoc meeting.
 - ❖ Superintendent Dr. Pérez wished everyone a wonderful Thanksgiving break.

Recognition – Alondra and Jackson Middle Schools

Board of Education members and Superintendent Dr. Pérez presented Alondra Middle School and Jackson School Principals Lynn Butler and Kelly Anderson and their staff with a plaque recognizing their commitment and dedication to the students and for their recent “Schools To Watch” Redesignation Award. Schools To Watch is a recognition program similar to California Distinguished Schools that recognizes middle schools that are academically excellent, socially equitable and have a culture of strong collaborative leadership. It is a highly selective process and few middle schools are given the Schools To Watch status.

Alondra and Jackson Middle Schools will continue to serve as a model school for other educators to visit and observe effective middle school education.

Recognition - Jefferson School

Board of Education members and Superintendent Dr. Pérez presented Jefferson School Principal Kelly Williams and staff with a plaque recognizing them for their recent received award of the 2016 CSBA Golden Bell Award.

The CSBA Golden Bell Award promotes excellence in education and school board governance by recognizing outstanding programs and governance practices of school boards in school districts and county offices of education throughout California.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

During the hearing section the following speakers wishing to address the Board.

Ernesto Jacobo, CTE teacher at Paramount High School and also a 1995 PHS graduate. He shared that he enjoys being in the classroom with his students and is in attendance on behalf of the CTE teachers who are asking to be considered placed on the teacher salary schedule as fellow teacher colleagues and be treated equally.

Jason Sewell, CTE teacher and also CTE Department Chair at PHS shared that every summer the biggest challenge he faces is staffing CTE teaching positions. He shared that other districts pay their CTE teachers on a salary schedule and added that we need to invest in our district teachers – the teachers who teach the programs.

Brent Jaffee, teacher at PHS-West and CTE Department Chair shared that he is looking forward to the new High School Initiative and added that this is a great opportunity to continue to build and support teachers.

Dave Yakubovsky, retired CTE teacher and currently a substitute for the District shared that the CTE vision began eleven years ago in which Board members traveled to Atlanta with him to learn more about CTE. It began with one teacher – one program. Today, CTE has 60 sections. He added that the District was his home for 39 years and asks that we also make it the home of CTE teachers too.

CONSENT ITEMS

0.281

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
16-07
2.281

Accepted Personnel Report 16-07, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Consultant Services
2.281

Approved the consultant services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Educational Services

Consultant and Contract
Services
3.281

Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study

Approved the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
16-07
4. 281

Approved Purchase Order Report 16-07 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the month of
October
4.281

Approved warrants for all funds through October with a total of \$13,306,743.27.

Acceptance of Donations
4.281

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultant Services
4.281

Approved the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEMS

Human Resources

Resolution 16-14: Teachers Instructing Single Subject Classes per Education Code 2.282

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 16-14: Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 16-15: Teachers Instructing Departmentalized Single Subject Classes per Education Code 44256(b) 2.283

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to Adopt Resolution 16-15: Teachers Instructing Departmentalized Single Subject Classes per Education Code Section 44256(b) for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Teachers Instructing Subjects per Education Code Section 44258.7(b) – Coaching 2.284

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the list of teachers instructing subjects per Education Code Section 44258.7(b) – Coaching for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Second Amendment to Contract Amount for the California State Preschool Program, 2016-17 3.285

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the second amended amount for the California State Preschool Program Contract due to reimbursement rate increase.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Arts for All Advancement Grant Award 3.286

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to accept the *Arts for All* Advancement Grant Award to provide K-5 students with Visual and Performing Arts instruction from September 2016 through June 2017.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Sea Change Staffing Consultant 3.287

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve *Sea Change Staffing* to provide consultant services in two areas beginning November 28, 2016: 1) physical therapy, school-based occupational therapy, speech and language and 2) leadership support for the Special Education Department..

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement for Special Education Students for 2016-17 3.288

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the student's Individual Education Plan for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Robotics Education and
Competition Grant Award to
Paramount Park Middle
School
3.289

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to ratify the acceptance of the VEX Robotics Grant for Paramount Park Middle School to participate in a team robotics competition.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Behavior and Education Inc.
Consultant
3.290

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve ratify *Behavior and Education Inc.* consultant to provide applied behavior analysis assessment and services per Individualized Education Program team agreement.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Memorandum of
Understanding with Clothes
the Deal
3.291

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Clothes the Deal to provide a business clothing program and dress to impress workshops to low-income individuals.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Revised Board Policy 1250 -
Visits to the Schools
3.292

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adoption proposed revised Board Policy 1250- Visits to the Schools.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Workforce Investment Act,
Title II: Adult Education and
Family Literacy Act Grant
Award
3.293

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to Accept the Workforce Investment Act, Title II; Adult Education and Family Act Grant Award for the 2016-2017 fiscal year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Carl D. Perkins School
Allocation Fiscal Year 2016-
2017
3.294

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept funds for the Carl D. Perkins Vocational and Technical Education Act for the 2016-17 fiscal year to develop skills of students enrolled in Career Technical Education programs.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

2016-17 Budget Adjustments
as of October 31, 2016
4.295

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, and Cafeteria Fund.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Software License Agreement
with ClassLink
4.296

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the three-year Software License Agreement with ClassLink, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Claim Rejection
4.297

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 5-0 to reject Claim No. 2016:004 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Agreement with CalEd
Associates
4.298

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Agreement with CalEd Associates, Inc. for grant writing services, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Approval of Memorandum of
Understanding with Los
Angeles County Office of
Education for an Enterprise
Resource Planning System
4.299

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Memorandum of Understanding with Los Angeles County Office of Education for an Enterprise Resource Planning System, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

INFORMATION ITEMS

Educational Services

Revised Administrative
Regulation 6159 –
Individualized Education
Program

The Board received as information revised Administrative Regulation 6159 – Individualized Education Program

Revised Administrative
Regulation 5114.1 –
Suspension and
Expulsion/Due Process
(Individuals with Exceptional
Needs)

The Board received as information revised Administrative Regulation 5114.1 – Suspension and Expulsion/Due Process (Individuals with Exceptional Needs).

Business Services

Monthly Financial
Statements, October 2016

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to October 2016.

Monthly Financial
Statements, October 2016 –
Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for each fund for the months of July to October 2016.

Monthly Financial
Statements, October 2016 –
Self-Insurance Fund – Health
and Welfare

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to October 2016.

Technology and Systems
Development Planning

Assistant Superintendents Dr. Ryan Smith and Mr. Ruben Frutos presented the Board with information on the District's Technology and Systems Development planning.

The full version of the presentation is available on the District's website.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be Monday, December 12, 2016, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments
Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 8:06 p.m. to discuss conference with legal counsel-anticipated litigation and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 9:02 p.m. President Peña reported that they discussed conference with legal counsel-anticipated litigation and governance team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on November 14, 2016 at 9:02 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk